



**STATUE OF UNITY AREA DEVELOPMENT AND TOURISM  
GOVERNANCE AUTHORITY**

**TENDER FOR ENGAGEMENT OF AGENCY  
FOR  
SUPPLY OF RENTAL VEHICLES (DRY LEASE MODEL)  
AT  
SOUADTGA, EKTA NAGAR**

**STATUE OF UNITY AREA DEVELOPMENT AND TOURISM GOVERNANCE AUTHORITY.**

2<sup>nd</sup> Floor Administrative Building, Near Ekta Food Court,  
Ekta Nagar, Narmada, Gujarat-393151

Website: -[www.statueofunity.in](http://www.statueofunity.in)

## NOTICE INVITING TENDER

### The STATUE OF UNITY AREA DEVELOPMENT AND TOURISM GOVERNANCE AUTHORITY (SOUADTGA) INVITES TENDER FOR ENGAGEMENT OF AGENCY FOR RENTAL VEHICLES (DRY LEASE MODEL) AT SOUADTGA, EKTA NAGAR

Interested Bidders may submit their response as per the schedule given below: -

	ACTIVITY	SCHEDULED DATE & TIME
1	Name of Authority inviting bids/bid opening Authority	STATUE OF UNITY AREA DEVELOPMENT AND TOURISM GOVERNANCE AUTHORITY (SOUADTGA) AT EKTA NAGAR, GUJARAT
2	Name of Work	Tender for Engagement of Agency for Rental Vehicles (Dry Lease Model) at SOUADTGA, Ekta Nagar For 3 years
3	Tender Type	<b>OPEN</b>
4	NIT/Bid Document No.	01 of 2022
5	Estimated Cost of tender	<b>1.96 Crore</b>
6	Earnest Money Deposit (EMD)	<b>5,90,047/-</b> in form of DD in favour of Statue of Unity Area Development and Tourism Governance Authority payable at Kevadia.
7	Tender Fee	<b>Rs.15000+ 18%GST =Rs. 17700</b> in form of DD in favour of Statue of Unity Area Development and Tourism Governance Authority payable at Kevadia.
8	Date of Uploading TENDER on n procure	18 January, 2022
9	Last Date and Time for Submission of queries (through email only).	Upto17:00 hours on 21 January, 2022
10	Contact Person (s) for Queries  (Copy of the query to the given E-mails only)	<a href="mailto:ac.sou.tp@gmail.com">ac.sou.tp@gmail.com</a> <a href="mailto:ac2-souadtga@gujarat.gov.in">ac2-souadtga@gujarat.gov.in</a>
	Last Date and Time for submission Online of bids	Interested agencies are required to submit their online submission (n procure) on or before 1700 hours on 28th January, 2022
12	Last Date and Time of physical submission of documents	Interested agencies are required to submit their physical submission on or before 17:00 hours on 1st February, 2022

<b>13</b>	<b>Date and Time for Opening of Technical Bids</b>	On or after 17:00 hours on 2nd February, 2022
<b>14</b>	<b>Evaluation of Technical bids</b>	To be communicated
<b>15</b>	<b>Date and Time for Opening of Financial Bids</b>	To be communicated
<b>16</b>	<b>Evaluation of Financial bids</b>	To be communicated
<b>17</b>	<b>Award of Work Order</b>	To be communicated
<b>18</b>	<b>TENDER to be addressed to</b>	<b>CEO, SOUADTGA, Administrative Building, Near Ekta Food Court, Ekta Nagar, Gujarat – 393151</b>

SOUADTGA reserves the right to amend the schedule and critical dates.

The detailed TENDER document can be viewed or downloaded from website [www.nprocure.com](http://www.nprocure.com)

**Office of the ADDITIONAL COLLECTOR (SOUADTGA)**

Administrative building,  
Near Ekta food court,  
Ekta Nagar, Gujarat-393151.

This issue without any commitment on part of SOUADTGA.

## **DISCLAIMER**

The information contained in this “TENDER” or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this TENDER and such other terms and conditions subject to which such information is provided. This TENDER is not an agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this TENDER is to provide interested parties with information that may be useful to them in making their offers (Bids) pursuant to this TENDER. This TENDER includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This TENDER may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this TENDER. The assumptions, assessments, statements and information contained in the Bidding Documents, especially the traffic/revenue forecast & Feasibility Report, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations, actual site/ facilities/location inspections and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this TENDER and obtain independent advice from appropriate sources. Information provided in this TENDER to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this TENDER or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the TENDER and any assessment, assumption, statement or information contained therein or deemed to form part of this TENDER or arising in any way for participation in this Bid Stage. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this TENDER. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or

supplement the information, assessment or assumptions contained in this TENDER. The issue of this TENDER does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder or Concessionaire, as the case may be, for the Project and the Authority reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conductor outcome of the Bidding Process.

## **TABLE OF CONTENTS**

<b>A</b>	<b>INTRODUCTION</b>
<b>B</b>	<b>TWO BID SYSTEM</b>
<b>C</b>	<b>TERMS &amp; CONDITIONS</b>
<b>D</b>	<b>ELIGIBILITY CRITERIA</b>
<b>E</b>	<b>PRELIMINARY EVALUATION</b>
<b>F</b>	<b>SUBMISSION OF TENDER</b>
<b>G</b>	<b>CALRIFICATION OF PROPOSAL</b>
<b>H</b>	<b>FORCE MAJEURE</b>
<b>I</b>	<b>PENALTY OF BREACH OF TERMS &amp; CONDITIONS</b>
<b>J</b>	<b>DISPUTE / APPEAL</b>
<b>K</b>	<b>JURISDICTION OF COURTS</b>
<b>L</b>	<b>TERMINATION OF CONTRACT</b>
	<b>ANNEXURES</b>

## A. INTRODUCTION

Statue Of Unity Area Development and Tourism Governance Authority (SOUADTGA) invites e-Tender for hiring of vehicles on monthly rental basis for Three Years . The number of vehicles may increase or decrease as per the requirement with in the contract period (details of the vehicles specified in the table mentioned in Annexure -1).

From prospective Govt Agencies/Co-Operative societies and other agencies having vehicles with original registration on or after 01/01/2019, which the bidder is opting and preferably having at least one year experience before the date of Notice Inviting Tender (NIT) from a competent authority of any PSU/ Central / State Govt. or Private Ltd. Companies / Firms/ Travel Agencies/Rental Vehicle services for having executed similar contracts of providing diesel driven commercial A/C Vehicles.

## B. PROCEDURE TERMS & GENERAL CONDITIONS

1. The proposal is to be submitted in **TWO BID SYSTEM** with separate technical bid in sealed covers.

### 2. TWO BID SYSTEM

All bidders are required to submit their offer as under:

2.1 Envelop/Cover(Technical Bid)should contain the following: -

- i. Tender documents duly completed and signed BUT WITHOUT INDICATING THE RATE QUOTED.
- ii. The details of the offer along with the supporting documents.

2.2 Submit the financial bid Online only on [www.nprocure.com](http://www.nprocure.com)

The cover should also be super scribed with:

**Tender for Engagement of Agency for Rental Vehicles at SOUADTGA, Ekta Nagar**

With due dates against tender enquiry No.01 of 2022, Dated: 18<sup>th</sup> January 2022, so as to reach us on or before 17:00 hrs on 1st February 2022.

Bids received beyond the specified date will be rejected. It is the responsibility of the Bidder to confirm that the bids have been received on time & to the proper place within the specified dates. Facsimile and electronic replies are not acceptable

The words “TECHNICAL BID” should be written clearly and prominently on the Envelop/Cover along with tender no. and date of opening.

Bid Responses must be addressed to and submitted at the following address:

Additional Collector,  
SOUADTGA, 123, First floor,  
Administrative building,  
Near Ekta food court,  
Ekta Nagar, Gujarat-393151

### **C. TERMS & CONDITIONS**

1. The Bidder should be registered and should furnish a copy of the registration certificate in support thereof.
2. Only such Bidders shall apply whose cars / vehicles have been duly authorized by the concerned RTO for use as public transport.
3. The Bidder shall put into service only registered A/C & Non A/C vehicle with RTO approved number plate not older than make and model of 2019. The vehicles shall not be allowed if driven more than 50,000 Kilometers.
4. The vehicle provided by the Bidder should be in perfectly sound, road worthy, working condition.
5. The Bidder shall get the payment for minimum 2000 kms per vehicle per month apart from the vehicle to be deployed for (on Call Basis).
6. The vehicle should be maintained regularly and properly by the Bidder and should have clean interior & exterior. The seats should be covered with neat and clean seat covers.
7. The Bidder should have adequate number of vehicles to be provided as hire vehicles. There should be adequate back up of vehicles to cope with the breakdown or maintenance. In case of breakdown or maintenance, replace of vehicles shall be made by the Bidder with similar class of vehicle.
8. The successful Bidder shall have to submit the list of vehicles alongwith the photocopies of valid registration certificate while signing the agreement.
9. The vehicle to be hired by SOUADTGA shall be on monthly hiring basis and therefore these should be kept for exclusive use by the user of



- SOUADTGA. The vehicle placed into service for SOUADTGA cannot be hired out to any other organization and should be available whenever called for.
10. The vehicles should be kept in designated parking suggested by SOUADTGA in case of no use during the duty hours and after the duty hours.
  11. The vehicle shall be used in all working days and holidays.
  12. The vehicle put into service should carry the following documents and articles:
    - i. Valid Registration Certificate issued by the concerned RTO
    - ii. Valid commercial permit (if any)
    - iii. Valid PUC certificate
    - iv. Valid road tax receipt / certificate
    - v. Valid insurance policy document of the vehicle
    - vi. Tool box, small spares, jack and extra tyre in usable condition
  13. Penalty levied by police/ government departments/ statutory bodies for violation of any norms or regulations shall be sole responsibility of the bidder. SOUADTGA shall in no way be responsible for such payments.
  14. The bidder shall be responsible for any compensation to third parties.
  15. The bidder has to bear all the expenses and compensations related to any damage of vehicle, injury to any person, insurance, taxes, commercial permit fee, pollution clearance charges, maintenance charges, accessories, tyres, spares, garage rents, fuel, lubricants, etc. for the hired vehicle supplied to SOUADTGA.
  16. Penalty of Rs.2000/- (Rupees Two Thousand Only) per vehicle per day (or part of the day or late reporting) will be imposed if the bidder fails to provide any vehicle as per the requirement of the SOUADTGA.
  17. In the event of any dispute arising out of the bid or from the resultant contract, the decision of the CEO, SOUADTGA Ekta Nagar shall be final.
  18. SOUADTGA reserves the right to modify and amend of the above stipulated conditions / criterion depending upon situation / statutory requirements.
  19. The Security Deposit shall be valid up to 30 days after completion of the Letter of Award.
  20. The Successful Bidder will be required to deposit Security equivalent to 5% of the Total yearly contract value within 15 days of issue of Letter of Award. Performance security deposit should be deposited in the form of Bank Guarantee / security deposit from scheduled bank.

21. During the Course of execution of Tender, if the rate of Diesel will be increased/decreased by 10% value or more from the tender diesel rates then Diesel Difference on actual travelled kilometers on each vehicle will be paid/recovered as per the formula given below:

*Diesel Difference on Actual Travelled KM per vehicle:*  
$$\frac{(\text{Actual Average Diesel Rate} - \text{Tender Diesel Rate}) / \text{Average Mileage in KM of vehicle} \times \text{Average KM of Vehicle}}$$

Actual Travelled KM will be calculated from initial KM and Final KM after travelling.

22. Extra Kilometers will be counted and taken into consideration once total vehicle kilometers will be calculated for reimbursement of bill.  
For Example:

*If 5 Vehicles hired of the same category at 2000 kms per vehicle.  
Total Km of 5 Vehicles will be: 10000 Kms  
Then Extra Kilometers will be counted over and above 10000 Kms for this category of vehicle and same shall be calculated for every category of vehicle.*

#### **D. ELIGIBILITY CRITERIA**

The TENDER must contain:

1. For Purchase of Tender document, bidder will have to pay a Tender fee of Rs.17700/- (Rupees Seventeen Thousand Seven Hundred only) in the form of Demand draft in favour of “STATUE OF UNITY AREA DEVELOPMENT AND TOURISM GOVERNANCE AUTHORITY (SOUADTGA) payable at KEVADIA.”
2. EMD amount of Rs. 5,90,047/- (Rupees Five Lakhs Ninty Thousand and Forty-Seven only) should be paid only in form of Demand Draft or Bank Guarantee in favour of STATUE OF UNITY AREA DEVELOPMENT AND TOURISM GOVERNANCE AUTHORITY(SOUADTGA) payable at, KEVADIA”.
3. The bidder should be registered under Indian Company Act 1956. A copy of registration certificate should be submitted.
4. The bidder is required to submit following documents:
  - a) Copy of PAN No.

- b) Copy of TAN No.
  - c) Copy of GST No.
5. The bidder should be a financial sound company and should provide the audited balance sheet with Annexure for last three financial years(for financial year 2017-18, 2018-19, 2019-20)
  6. Bidder should have Average annual turnover of 2 crores in last 3 financial years. CA certificate i.e. (2018-19, 2019-20, 2020-21) copies of the same should be submitted.
  7. Copy of the TENDER document duly signed and stamped by the bidder in support of having read, understood and complied with the requirements of the TENDER document.
  8. Bidder should not have been blacklisted/ banned/ declared ineligible for corrupt and fraudulent practices by the Government of India/ any State Government in last (five)financial years. If so, litigation must be submitted by the bidder.
  9. The bidder should have an experience of operating vehicle in state government /central government / PSU / government Board / Corporation/ Cab Aggregation of fleet of minimum Average 15 no. of Petrol / CNG / Diesel vehicles in last 3 (Three) years. (i.e.: 2019, 2020,2021)
  10. The contract period shall be 3 years, can be extended further for another 2 years on mutually agreed Terms & Conditions.

#### **E. PRELIMINARY EVALUATION**

- i. SOUADTGA shall evaluate the proposals to determine that they are complete, technically complying, no computational errors have been made, required documents as mentioned in the TENDER have been furnished, the documents have been properly signed and the response is generally in order.
- ii. SOUADTGA may waive any minor infirmity or non-conformity or irregularity in the proposal which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
- iii. Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between amount quoted in words and figures, the amount in words shall be taken for evaluation.

#### **F. SUBMISSION OF TENDER**

- i. A TENDER should be submitted online before the last date of submission
- ii. Physical submission of TENDER received by post or any other mode after the closing date and time mentioned above shall not be considered. TENDER(s) sent through TELEX/FAX/Email will not be entertained.
- iii. Any amendment in the TENDER document, if required, will be posted on website [www.nprocure.com](http://www.nprocure.com). All the applicants are therefore advised to regularly visit these websites before submitting the TENDER.

## **G. CLARIFICATION OF PROPOSALS**

- i. The TENDER Proposals shall be evaluated on the basis of the Proposal and the supporting documents submitted by the agency/bidder. SOUADTGA shall not be under any obligation to seek any further information or clarifications.
- ii. Without prejudice to the above, in order to assist in the evaluation of proposal, SOUADTGA may, at its sole discretion, ask any bidder for any clarification on its proposal, such clarifications shall be submitted within the stipulated time.
- iii. If the bidder does not provide clarifications requested for by the date and time set forth in such request for clarification its proposal shall be evaluated based on the information submitted in the TENDER in the first instance and documents provided therewith.
- iv. It is clarified that the bidder shall not have the right to submit any additional information or material subsequent to the date of submission of TENDER on its own. It is therefore essential to ensure that all the details are provided fully in the first instance.

## **H. FORCE MAJEURE**

Neither party shall be responsible to the other for any delay or failure in performance of its obligations due to any occurrence commonly known as Force Majeure which is beyond the control of any parties, including, but without limited to, flood, explosion, lightening, thundering, acts of God or any Governmental body, public disorder, riots, embargoes, or strikes, acts of military authority, epidemics, lockouts or other labour disputes, insurrections, civil commotion, war, enemy actions. If a Force Majeure arises, the Bidder shall promptly notify SOUADTGA in writing of such condition and the cause thereof. Unless otherwise directly by SOUADTGA, the bidder shall continue

to perform his obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

The bidder shall be excused from performance of his obligations in whole or part as long as such cases, circumstances or events shall continue to prevent or delay such performance. Neither party shall have any liability to the other party in respect of the termination of this contract as a result of an event of Force Majeure.

## **I. PENALTY FOR BREACH OF TERMS AND CONDITIONS**

- a. In case of non-availability of vehicles for any particular day penalty of Rs.2000/- per day shall be imposed in addition to deduction of hire charges of another vehicle equivalent, on pro-rata basis for the period. If the number of unavailability of vehicle exceeds three times in a month without providing any alternative measures, the contract shall be terminated without any notice and the SOUADTGA will consider the next eligible bidder for occupying the same.
- b. In case of break down, after it's reporting for duty, the vehicles will have to be replaced by same type immediately or not more than one hour. In case of non-availability of suitable vehicle, the hire charges incurred for an alternative vehicle on the same category used till the time the replacement, is deducted from monthly bill of the bidder. If the number of break down exceeds three times in a month, a penalty of Rs.2000/- per break down shall be imposed in addition to the hire charges of the additional vehicle and also measures will be taken to remove the contract of the concerned bidder.
- c. The penalty for temporary absence of vehicle during duty hours without valid permission shall be Rs.1000/- per hour of absence along with the hire charges incurred for an alternative vehicle on the same category used till the replacement of the same. Also SOUADTGA will consider the next eligible bidder for executing the service, in place of the bidder. If the vehicle provided by the Bidder is found to be not in good condition or without proper document or falls in different category; then the mentioned vehicle may be rejected and sent back. No payment shall be made on account of such rejection.
- d. No payment will be made for vehicles supplied by the Bidder originally registered with RTO before 01/01/2019 (Registration date/Month/Year of Vehicle). In case of providing alternate vehicle other than the vehicle quoted, such vehicles should also comply with the terms & conditions

mentioned in this tender also comply with the terms & conditions mentioned in this tender.

#### **J. DISPUTE / APPEAL**

In the event of any question, dispute or difference arising under the agreement or in connection there with (except as to the matters, the decision to which is specifically provided under this agreement), the same shall be referred to CEO, SOUADTGA or any other person appointed by him. His decision will be final and will be binding on both the parties.

#### **K. JURISDICTION OF COURTS**

The District Court of Rajpipla, Narmada has exclusive Jurisdiction to determine any proceedings in relation with this contract.

#### **L. TERMINATION OF CONTRACT**

- a. In case of any default by the Bidder in terms of service (such as unavailability of vehicle improper vehicle condition) and / or in any of the terms & conditions (as given in the Tender Document), SOUADTGA may without prejudice to any other right/remedy which shall have accrued or shall accrue thereafter, terminate the contract, in whole or in part, by giving 30 clear working days notice in writing to the Bidder.
- b. All instructions, notices and communications etc. under the contract given in writing and if sent to the last known place of business, shall be deemed to be served on the date, even in ordinary course of post, these would have been delivered to the Bidder.
- c. Notwithstanding anything contained herein, SOUADTGA also reserves the right to terminate the contract at any time or stage during the period of contract, by giving two days notice in writing without assigning any reason and without incurring any financial liability whatsoever to the Bidder.
- d. SOUADTGA may also by giving written notice and without compensation to the Bidder terminate the contract if the Bidder becomes unwilling, bankrupt or otherwise insolvent without affecting its right of action or remedy as hirer.

## ANNEXURE- I

### DETAILS / RATE CHART OF THE VEHICLES:

<b>Sr. no.</b>	<b>Type Of Vehicle</b>	<b>Model / Specifications</b>	<b>Qty</b>	<b>Kms / month</b>	<b>Consolidated Charges per vehicle per month</b>
1	Mahindra Scorpio	i. Model S11 or Higher ii. Air Conditioned iii. BS-VI Standard iv. Color: White / Black	1	2000	
2	Mahindra Bolero	i. Model SLX or Higher ii. Air Conditioned iii. BS-VI Standard iv. Color: White, without any colored design	2	2000	
3	Mahindra Bolero Camper	i. 2523 CC ii. BS-VI Standard iii. Diesel 2WD iv. Non Air Conditioned v. Color: White	1	2000	
4	Tata Star Bus LP 712	i. Diesel ii. 32 Seater iii. Non Air Conditioned iv. Color: White	2	2000	
5	Ambulance cum Dog Van for Dog Squad (Tempo Traveller Customized)	i. Force Traveller 3050 or Higher ii. Diesel iii. Air Conditioned iv. Provision of 2 Dog cage at the back side of vehicle v. Suitable storage for Dog food, medicine & first Aid vi. Wash Basin System	1	2000	
6	Tata Star Bus Skool LP 410 / 36	i. Diesel ii. 34 Seater iii. Non Air Conditioned iv. ABS System v. Color: Yellow	1	2000	

7	Truck Eicher Pro / Tata LPT 709	i. Diesel ii. Non Air Conditioned iii. With back side seat in cargo body	1	250 Kms/ per day (on call basis)	
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- Rates should be quoted **Inclusive of taxes.**
- Parking & Toll Taxes will be paid extra at actual on submission of original receipts.



## **ANNEXURE- II**

### **BIDDER INFORMATION**

<b>Sr.No.</b>	<b>Items</b>	<b>Particulars</b>
1	Name of the Agency / Firm	
2	Office Address with Telephone & Mobile No.	
3	Status of the Firm/Agency (Proprietorship/Partnership/Private Ltd./Public Ltd. Company etc.)	
4	Whether Registered (Attach copy of the Registration Documents)	Yes/No (Strike out whichever is not applicable)
5	Working Experience in similar contracts (Attach documents of proof)	
6	GST Registration No. (Attach Proof)	
7	Income Tax PAN (Attach copy of PAN Card)	
8	Copy of last three year income tax return	

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Signature of authorized person of the Firm/Agency with Seal

## **ANNEXURE- III**

### **DECLARATION**

1. I, \_\_\_\_\_ Son / Daughter/ Wife of Mr/Mrs. \_\_\_\_\_ Proprietor/ Director/ authorized signatory of the Agency/Firm, \_\_\_\_\_ am competent to sign this declaration and execute this tender document.
2. I have carefully read & understood all the terms and conditions of the tender and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we am/are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I am agree to provide vehicles (as mentioned in Annexure I) to SOUADTGA for three years with the quoted rate with effect from the date of initial contract/engagement/order and also agreed that the quoted price will remain unchanged during that period.

**Full name:**

**Seal with Signature**

**(The Declaration should be on the letter pad of the bidder.)**